

The following **Guidelines** serve as a reminder of our role as Greeters.

Please add your personal style: a hearty handshake, maybe a special hug,
but especially a smile.

Our goal: To insure that all who enter Southport Christian Church know they are welcome!

- ❖ Plan to arrive and be at the front door by 8:30 for the 9:00 service or 10:00 for the 10:30 service. *Please wear your name tag.* Be sure the welcome counter is rolled into place by the front doors. (Antibacterial soap dispenser is on that wall.) Pens and paper name tags for visitors will be placed there too.
- ❖ Check over materials that may be placed on the counter. The staff occasionally puts items there, such as quarterly statements, and members appreciate a reminder. Open the Visitors' sign-in book.
- ❖ Stand inside by the main doors or outdoors if you wish. Recognize that some of our members may need assistance with opening the heavy doors or in getting from the curb to the front door. Feel free to use an unclaimed umbrella from the holder if it's inclement weather. And it's certainly OK to wear your coat and gloves during the colder weather! Remind those arriving early where coffee is located.
- ❖ **Visitors** with children need guidance as to where their worship areas are located. *Please walk them to these areas, or ask another member nearby to assist them. (Mary McCart is our nursery attendant.) When walking adults to the sanctuary, introduce them to someone and ask to have them seated.*
- ❖ Plan to stay in the welcoming area *for five minutes after the service* begins to greet latecomers--often they may be visiting, or they may have had a harried morning. A welcome smile will put them at ease.
- ❖ After the service, if possible, try to introduce visitors to our pastors, lay leaders or church members. This personal connection will encourage them to return.

If for some reason, you are unable to serve one of the Sundays in your assigned cycle, please contact me by phone (882-4741) or by e-mail: sbsisco.67@sbcglobal.net as I have a small list of willing "subs." Please feel free to mention to me any issues that may arise. *Finally, you will receive a reminder prior to your scheduled month, and the schedule will be in the church newsletter as well as listed within the church webpage.*